The purpose of this policy is to ensure that adequate First Aid is available to all persons on campus at all times, with as little delay as possible.

1. Each area will have a well stocked First Aid Kit which adheres to St John Ambulance requirements.

2. These will be in an easy to access, yet secure, place within the room.

3. All adults working in the area will be made aware of the location of the First Aid Kit.

4. Students will not be permitted access to the First Aid Kit; they must consult with a staff member who will access the kit on the student’s behalf.

5. First Aid Kits will be checked monthly by a classroom teacher and a stock take given to the office so that the kit can be restocked as required.

6. Familiarisation sessions with the equipment within the kit will be provided for staff as required.

7. The school encourages ALL staff to complete at least a minimum First Aid Certificate and requires at least one person in each area to hold an acceptable form of First Aid qualification.