



Policy Name	Asthma Policy
Related Policies and Legislation	First Aid Policy Illness Policy Medication Policy AISWA Guidelines: Asthma Care for Students
Policy Category	Student Wellbeing & Safety
Relevant Audience	All Treetops Community
Date of Issue / Last Revision	20 May 2010 15 March 2013 08 September 2016
Date Set for Review	September 2019
Person/s Responsible for Review	Treetops Administration

Asthma Policy

Purpose

Outlines the School and parent/guardians responsibilities for dealing with students that suffer from asthma.

School's Responsibility

- Request medical information from parents/carers of all new students by completion of a "Student Health Record and Emergency Contact Sheet" to ensure the school is aware of all students with asthma or severe allergies.
- Parents/carers of students with asthma will be asked to complete a "Student Asthma Record Form" which includes the student's Asthma Management Plan.
- "Student Health Record and Emergency Contact Sheets" and "Student Asthma Record Forms" will be updated each year.
- "Student Health Record and Emergency Contact Sheets" will be kept in the Office in the Emergency Contact File, and a copy distributed to teachers as appropriate.
- Ensure "Student Asthma Record Forms" are easily accessible to the teachers responsible for each student with asthma.

- Provide teachers with a list of students in their care who have asthma.
- Educate staff in the administration of medication and how to provide assistance to a student in an emergency situation and ensure that a staff member who has undergone education is present at all school activities, including school sport's days, excursions and camps.
- Keep a list of students with asthma and severe allergies in a central location.
- First Aid Kits will carry a blue Reliever puffer and spacer device.
- Students should be encouraged to keep their blue Reliever medication (*Ventolin, Airomir, Asmol, Bricanyl or Doctor recommended reliever medication*) accessible at all times and to take this medication immediately should symptoms develop.

Parent/Carer Responsibility

- Parent/Carers are responsible for advising the school of the student's asthma condition and for working with the school to ensure the school meets the student's health care needs.
- *School Education Act 1999 s16(c)(i)(ii)* requires that the parent/carer provide information to the school for 'the long-term and day to day care, welfare and development of the child'.
- At the beginning of each school year, parents/carers will be requested to complete a "Student Asthma Record Form" if their child has asthma. Parents/carers will be requested to notify the school if there are any changes to these notification forms.
- Parent/Carers should ensure their child has adequate supply of appropriate medication and that the medication is current and correctly labelled.

Sports Days, Excursions and Camps

Outdoor activities, including sports days and excursions provide a potential risk for students with asthma. *The Asthma Foundation of WA* recommends that for all sports days, excursions or camps:

- Ensure at least one staff member who has current emergency asthma training and is capable of identifying and managing an acute asthma attack is present;
- School camp teachers must provide catering staff with a record of any students who are known to have food allergies or whose asthma is triggered by food or food additives.
- If a student has asthma symptoms, follow the instructions on the student's written asthma action plan for handling exercise induced asthma;
- Notify parents/carers that it is their responsibility to ensure that their child has adequate supply of appropriate medication;
- Encourage students to continue taking their usual asthma medications and to always carry their blue Reliever or Doctor recommended medication;
- Carry a spacer, blue Reliever puffer and a copy of the Asthma First Aid Plan in the school's First Aid Kit/Asthma Emergency Kit