



Treetops Montessori School

A different approach for Primary and Secondary education from Pre-Kindergarten to Year 12

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TREETOPS PRIVATE MUSIC TUITION PROGRAMME ENROLMENT FORM 2022

Student's Name:			
Date of Birth:		Class:	

REQUESTED ENROLMENT:

Enrolment Commencement:	Term 1	Term 2	Term 3	Term 4
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Individual Lessons

Piano <input type="checkbox"/>	Guitar <input type="checkbox"/> (circle preference) Acoustic / Electric
Drums <input type="checkbox"/>	Voice <input type="checkbox"/> (individual lessons – see below for groups)

Group Lessons

Junior Vocal Group <input type="checkbox"/>	Junior Taiko Drumming <input type="checkbox"/>	Primary/Secondary Band <input type="checkbox"/>
Senior Vocal Group <input type="checkbox"/>	Senior Taiko Drumming <input type="checkbox"/>	

PARENT/GUARDIAN DETAILS:

Parent/Guardian (1)

First Name:		Surname:	
Contact Phone Number:			
Contact Email:			

Parent/Guardian (2)

First Name:		Surname:	
Contact Phone Number:			
Contact Email:			

CONDITIONS OF ENROLMENT:

A new enrolment is required at the start of each year, even if continuing with the same tutor.

Once received by the peripatetic tutor, the enrolment of a student into a music lesson will be scheduled in line with the School's timetable. Music lessons with peripatetic tutors will take place during the school day and will require students to be withdrawn from standard school classes. Group lessons may be scheduled for lunch breaks.

In cases where the numbers of students enrolling exceeds the available lessons, students may be put on a waiting list.

The peripatetic tutor is responsible for communicating lesson times to the parent/guardian.

In the case of student absence (e.g. illness/holiday), the parent/guardian is responsible for notifying the peripatetic tutor, in advance of the scheduled lesson taking place. Where possible, the peripatetic tutor will endeavour to make up these missed lessons at a later date. However, this is not guaranteed and may result in the fee for that lesson being forfeited. In the case of peripatetic tutor absence, the tutor will communicate this directly with the parent and will make arrangements to make up lessons or to refund fees paid. (The school will not be involved). In the case where the school has a reason to cancel the lesson e.g. excursions, whole school events, in school assessments, this will be communicated to the peripatetic tutor, and where possible arrangements made to make up lessons.

Students remain enrolled in the music programme until written notice of withdrawal is given.

A new enrolment form is required to enrol for a new instrument or group lesson.

By signing this you agree:

- That the School will share your personal contact details with the peripatetic tutor.
- To pay invoices directly to the peripatetic tutor in a timely manner, and understand that lessons may be put on hold until fees are paid.
- To your child being withdrawn each week from scheduled school class lessons to undertake their private music lesson. Group lessons may also take place during lunchtime breaks.
- To a timely advice to the peripatetic tutor of your child's absence from a lesson.

Signed: _____ (Parent/Guardian)

Name: _____

Date: _____

OFFICE USE ONLY

Date received:

Details given to peripatetic tutor:

Date of enrolment commencement: